Paperwork to Send to AGQBA-2018

Additional details will be given to the site hosts at meeting prior to tournament.

On the morning following completion of tournament, **email** a completed bracket with scores for all games to the following persons:

|  |  |
| --- | --- |
| **For Senior High**  **Tournament Director**  Steve Patterson  steve.patterson@arkadelphiaschools.org | **For Junior High**  **Tournament Director**  Amanda McMahan  [Amanda.mcmahan@magnoliaschools.net](mailto:Amanda.mcmahan@magnoliaschools.net) |

**This is very important to determine who goes to State Tournaments. Additional paperwork should be sent promptly as some of it must also go to next level site hosts.**

Within the week following the tournament mail items listed under #22, ***Steps for Hosting an AGQBA Tournament*** to the following persons:

|  |  |
| --- | --- |
| **Senior High Tournaments**  Steve Patterson  Arkadelphia High School  401 High School Drive  Arkadelphia, AR 71923 | **Junior High Tournaments**  Amanda Mc Mahan  Magnolia High School  PO Box 649  Magnolia, 71754 |

**To facilitate record keeping please stack items in this order top to bottom:**

1. Official tournament bracket with all scores clearly written beside team name (for regionals this is excel spreadsheet with team scores you email to tournament director and Carolyn Shry)
2. Team registration forms
3. AAA Certification forms
4. Site Host Reimbursement Form
5. Team Violation Sheets (if any teams have something missing then send in)
6. All Score sheets stapled together by match numbers (1, 2, etc. through 7)
7. Individual Team Record forms (you don’t have these unless doing on paper instead of using program)
8. All Challenge forms
9. All-Tournament Team results by matches, by teams, and Overall sheets with top players listed in order (first and last names and school)—This is part of the excel spreadsheet for regionals
10. Copy of any AAA Coach Ejection Form (only if needed)
11. Any newspaper articles about the tournament
12. Any other pertinent information about your tournament the board might need