Running A Successful Regional Tournament

Moderators -Adults or College Students

-Eight teams = 4 moderators

-One moderator needs to be designated as head moderator, send a copy of the <u>moderator's memo</u> to Carolyn Shry. Questions will be emailed to: Jr. High by Jan. 19th and Sr. High Feb. 16th.

-Head moderator will be responsible for running copies for other moderators and one copy for judge in each room for each game.

Contact Assigned Schools

- First contact - short email stating their school has been assigned to your site.

- Please have coaches response if they plan to attend the regional tournament.

- If no return email after a week, call the school and see if the coach has changed or the email address has changed.

- Second contact - send all information about tournament to coaches. Date, location, time of registration (do not start before 9:00 am), time first game will start, list any forms or materials coaches will need to bring on day of tournament, information about lunch and parking.

- Third contact - any last minute information for coaches or answers to any questions.

Forms - on site registration sheet (Junior High signature sheet, Sr. High signature sheet), AAA form signed by principal.

Extra score sheets for each game room (white paper for extra, official on colored paper) and only about 10 for each room for the day,

Extra challenge sheets - maybe 5 per game room.

Blank paper for team tables in each game room.

Extra pencils for students, scorekeepers, judges and moderator.

Timer for math questions and lightning rounds. (phones can go dead after a few games)

Extension cords for each game room (the power cords on most buzzer system are fairly short and outlets in classrooms are few and far between).

Quiz Bowl sign on main door/building - students, coaches, adults will use to enter the building.

Need a large room to hold all students, adults to gather in before general meeting and start of games.

Use the current AGQBA rules of play.

All forms/files can be found on the AGQBA website: www.arquizbowl.org

Judges - Adults or College Students - No High School Students

Two judges - one will be given a copy of the questions at the beginning of each game and the other judge will keep the all tournament record each game. If there is a challenge both judges will come to an agreement on the challenge. If any questions from the judges or coaches the regional host can be called. If issue cannot be resolved call Carolyn Shry or the tournament directors for a FINAL decision. Coaches only have five minutes for the challenge and if the other coach wants to counter challenge - forms need to be filled out at same time...

At no time can a judge be in the same room with the team they are representing as one of the judges.

Registration Table - Place Triple AAA forms and team registration signature sign in sheets on table. Workers have to watch/witness students sign in and also verify they are listed on the AAA form signed by principal. Coach, judge and scorekeeper have to sign in.

Coach packet should have in it a pairing schedule, map of game rooms with room numbers listed, score sheets and challenge sheets - needs to be at registration table.

Day of tournament coaches can make substitutions on the team registration signature sheet. Only coaches can mark a name off the list and replace with another student from the AAA form. Once a student has been marked off the signature sheet they cannot play at the next level. Student does not have to play at regional to play at next level if team advances as long as name is on signature sheet.

Records Room - Have a person run the records room other than yourself (you will have enough to do that day to keep the tournament running smoothly).

Download the regional tournament round robin pairings excel file on the website for the number of teams attending your site.

Make a copy so you will have a back up. On the copy please rename the file as your classification, your division, your name and site -

EXAMPLE: 2A Jr. High Southwest Elliott Murfreesboro

Please remember to completely fill out each tab on the file.

When you receive the onsite signature sheets you can go ahead early and type the student names on the all tournament tab sheet.

Records Room

Scorekeeper or runner will bring official score sheet (colored paper), all tournament sheet, judge and moderators copy of questions to the records room after each game and stay in the records room until all rooms are finished with the current game. Once all rooms have information turned in scorekeepers/runners will go back to game room with new forms and tell moderator to release teams to go to the next game.

Team Results Tab

2A Jr. High Southwest Elliott Murfreesboro

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2A Jr. High Southwest Elliott Murfreesboro

Team	Winning Percent	Average Points per match	1st Round			2nd Round			3rd Round			4th Round			5th Round			6th Round			7th Round			Winning Percent	Average Points per match	Victories
			Play=1 bye=0	Win =1 Loss=0	points scored	Play=1 bye=0	Win =1 Loss=0	points scored	Play=1 bye=0	Win =1 Loss=0	points scored	Play=1 bye=0	Win =1 Loss=0	points scored	Play=1 bye=0	Win =1 Loss=0	points scored	Play=1 bye=0	Win =1 Loss=0	points scored	Play=1 bye=0	Win =1 Loss=0	points scored			
Pluto	50.0%	297.5	1	1	300	1	0	295																50.0%	297.5	1
Venus	0.0%	275.0	1	0	285	1	0	265																0.0%	275.0	0
Mars	100.0%	325.0	1	1	350	1	1	300																100.0%	325.0	2
Jupiter	50.0%	227.5	1	0	265	1	1	190																50.0%	227.5	1
Saturn Red	0.0%	227.5	1	0	255	1	0	200																0.0%	227.5	0
Saturn Black	0.0%	192.5	1	0	200	1	0	185																0.0%	192.5	0
Neptune High 9th	100.0%	312.5	1	1	325	1	1	300																100.0%	312.5	2
Mercury	100.0%	302.5	1	1	295	1	1	310																100.0%	302.5	2
				4	284.4		4	255.6		0	#####		0	#####		0	#####		0	#####		0	#####			

Cells in Blue can be edited.
Cells in yellow cannot be edited.

Cells in pink contain a formula that gets its data from yellow cells on the right, DO NOT EDIT OR ERASE THE PINK CELLS. The data in the pink cells with change to match the cells in columns Y and Z when the blue cells are emptied or edited. If you inadvertently erase the formulas in columns B and C, you restore them by typing "=s4" without the quotation marks in B4 and "=z4" in cell C4 and then do a fill down for the rest of the cells in columns B and C

1. Save this file by another title. Keep the original as a template. Use the newly saved file.
2. Change the heading to match your region.
3. Enter the team n[illegible]es in place of the letters if you like.
4. You can erase t[illegible]ample data provided. Don't erase the data in pink
5. At the end of eac[illegible]atch, enter the results of matches: played, won, and score. Then save again.
6. At the end of th[illegible]t game: sort on winning percentage, then average points per game.
7. Copy the team n[illegible]s for 1 thru 6 in order, then paste on awards tab

Team parings | Team Results | All Tournament | Awards | How to Score

All Tournament Tab

On the all tournament tab, type school, student name, then on the day of the tournament type the number of questions answered each game, if team had a bye leave blank, do not put a zero for bye, if the team played in a game and the student did not play or did not answer a question put a zero....

All Tournament Tab

2A Jr. High Southwest Elliott Murfreesboro

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2A Jr. High Southwest Elliott Murfreesboro - All Tournament Scoring

school	name (last, first)	G-1	G-2	G-3	G-4	G-4	G-5	G-6	G-7	Average
Jupiter	Blue, Kennedy	10		7						8.50
Jupiter	Green, Jimmy	2		8						5.00
Jupiter	Smith, Joe	2		3						2.50
Jupiter	Smith, John	1		0						0.50
Jupiter	Teel, Deedee	0		2						1.00
Jupiter	Vaught, Tony	4		1						2.50
										#DIV/0!
Mars	Adams, Casey		11	5						8.00
Mars	Cummings, Bella		0	0						0.00
Mars	Dilinger, Trey		2	9						5.50
Mars	Franks, Jonathan		6	3						4.50
Mars	Randoff, Kelley		3	3						3.00
Mars	Sanders, Julie		4	0						2.00
Mars	Sunderfield, Molly		0	0						0.00
Mars	Wilson, Cindy		0	0						0.00
Mars	Zeigler, Fred		7	8						7.50
										#DIV/0!
Mercury	Ellis, Tom	0	2							1.00
Mercury	Green, Randy	0	7							3.50
Mercury	Hopson, Holly	15	10							12.50
Mercury	Jackson, Chase	2	4							3.00
Mercury	King, Race	8	4							6.00
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Team parings | Team Results | All Tournament | Awards | How to Score

Awards Tab

List all the teams on the awards tab, 1st through 8th place if you have eight teams at your regional site.

List MVP and or HHP from your regional site. Students qualify for the all star tournament if they average 5 questions per game. Students can also qualify at state for the all star tournament. Remind students if they qualify for all star, only the top 96 receive invitations to the all star tournament. Students are ranked by their average score from regional or state (whichever score is the highest if they qualify at both). When your students receive this invitation for all star it is important to let the all star tournament directors know if planning to attend. If not the next student on the list gets invited.

The MVP player must come from the top two teams and have an average of 5 questions per game. If no player on the top two teams has an average of 5 questions per game the MVP medal is not awarded.

The HPP player comes from any of the other teams. The HPP player has to score higher than the MVP player to receive HPP award. If two players not on the top two teams score higher than the MVP average then the player with the highest average score is the HPP.

If awarded, both the MVP player and the HPP player receives medals.

Awards Tab

2A Jr. High Southwest Elliott Murfreesboro Region Awards

Team Standings

1st – Jupiter
2nd - Mars
3rd – Mercury
4th – Venus
5th – Saturn Red
6th – Pluto
7th – Saturn Black
8th – Neptune High 9th

All-Tournament

HPP	Mercury	Holly Hopson	12.5
MVP	Juipter	Kennedy Blue	8.5
	Mars	Casey Adams	8
	Mars	Fred Zeigler	7.5
	Mercury	Race King	6
	Mars	Trey Dilinger	5.5
	Jupiter	Jimmy Green	5

Team parings | Team Results | All Tournament | Awards | How to Score

Remember to hand out at end of day:

Top 4 trophies

MVP/HPP medals

All tournament medals

Please make a note and turn in with tournament information any medals that were awarded but not handed to the participant. Can be noted on the awards tab.

Remember after tournament ends **email excel file** to tournament director (same day) ASAP, this year there is a very short turnaround time till state level. Also carbon copy Carolyn Shry.

Once again - all paperwork except questions needs to be snail mailed ASAP to:

Jr. High
Sandra Elliott

Sr. High
Steve Patterson

Please include the following documents in the packet you snail mail the tournament director.

*Score sheet

*Challenge sheet

*AAA form

*Team registration tournament sign in sheet

*Jr. High site host reimbursement form

*Sr. High site host reimbursement form

Cell Phones & Internet Access

Please let schools attending your site know the policy for internet access. Also let schools know if your school is locked down and will not provide a guest account. Please inform tournament directors if this is the case.

Remember only the coach can challenge with a cell phone and a legitimate website.

Let coaches know if bad cell service or no internet service.

Jr. High State - February 17, 2024

1A - UACC Morrilton - Pam Braun - pam.braun@norfork.k12.ar.us

2A - Jonesboro Area - Kelly Webb - kwebb@epc.k12.ar.us

3A - Centerpoint - Joanna Sutton - joanna.sutton@goknights.us

4A - UACC Batesville - Allen Bishop - abishop@mvschools.net

5A - Magnolia - Ashley Reed - ashley.reed@magnoliaschools.net

6A - Pulaski Academy - Anthony Simmons - anthony.simmons@pulaskiacademy.org

7A - UA Fort Smith - Johnny Barham - johnny.barham@rpsar.net

Sr. High State - April 13, 2024

1A UACC Morrilton - Patti Bottoms - pbottoms@sacredheartmorrilton.org

2A - TBA -

3A - Harding University - Aris Ortiz - ortizconnected@gmail.com

4A - Arkadelphia - Sandra Elliott - sandra.elliott@rattlers.org

5A - White Hall - Nita Wimberly - wimberlyn@whitehallsd.org

6A - Pulaski Academy - Anthony Simmons - anthony.simmons@pulaskiacademy.org

7A - UA Fort Smith - Josh Adams - jadams@fortsmithschools.org

Sr. High Tournament Director

Steve Patterson
Arkadelphia High School
401 High School Drive
Arkadelphia, AR 71923

steve.patterson@arkadelphiaschools.org
870-403-3893

Junior High Tournament Director

Sandra Elliott
Murfreesboro High School
P.O. Box 339
Murfreesboro, AR 71958

sandra.elliott@rattlers.org
870-285-5444

AGQBA State Director

Carolyn Shry
P.O. Box 1621
Russellville, AR 72811

carolynshry@gmail.com
479-858-2210

EMAIL TOURNAMENT DIRECTORS ANY QUESTIONS

Remember to sign for your sites trophies and any trophies you take for other sites.