

Paperwork to Send to AGQBA

Additional details will be given to the site hosts at the meeting prior to the tournament.

On the morning following completion of tournament, **EMAIL** the completed Excel scoring program with the scores for all games to the following persons:

<p style="text-align: center;">Senior High Tournament Director</p> <p style="text-align: center;">Steve Patterson</p> <p style="text-align: center;">steve.patterson@arkadelphiaschools.org</p>	<p style="text-align: center;">Junior High Tournament Director</p> <p style="text-align: center;">Sandra Elliott</p> <p style="text-align: center;">sandra.elliott@rattlers.org</p>
--	--

This is very important to determine who goes to State Tournaments. Additional paperwork should be sent promptly as some of it must also go to next level site hosts.

Within **one** week following the tournament mail items to the following persons:

<p style="text-align: center;">Senior High Tournaments</p> <p style="text-align: center;">Steve Patterson Arkadelphia High School 401 High School Drive Arkadelphia, AR 71923</p>	<p style="text-align: center;">Junior High Tournaments</p> <p style="text-align: center;">Sandra Elliot Murfreesboro High School P.O. Box 339 Murfreesboro, AR 71958</p>
--	---

To facilitate record keeping please stack items in this order top to bottom:

1. Tournament Registration Signature forms
2. AAA Certification forms
3. Site Host Reimbursement Form
4. Team Violation Sheets
5. All Score sheets stapled together by match numbers (1, 2, etc. through 7)
6. All Challenge forms
7. All Tournament Team results by matches
8. Copy of any AAA Coach Ejection Forms (only if needed)
9. Any newspaper articles about the tournament
10. Any other pertinent information the board might need